



Christy Platt, Principal

Dear Parents,

Thank you for your interest in enrolling your son/daughter at Sanger Academy Charter School for the 2016-2017 school year. I would like to take this opportunity to explain the registration process to help you get your child registered correctly.

**Here are the steps to registering your child:**

- 1.) Complete the application and the attached forms. Submit them to the office during the window of February 1 – February 29, 2016. **A copy of most current report card for grades 1<sup>st</sup> – 2<sup>nd</sup> and a copy of most current report card and CAASPP State Test scores for grades 3<sup>rd</sup> – 8<sup>th</sup> must also be submitted with your application.**
- 2.) All applications will be numbered. This number is used to ensure proper tracking and identification of the application during the registration process. All complete applications submitted by February 29 @4:00pm will receive a number and be eligible to be entered into the lottery for the 2016-17 school year. Any application received after February 29, 2016 will be placed on the wait list in the order the application was received. We will stop accepting applications on October 31, 2016.
- 3.) Lottery will be Wednesday, March 2, 2016 at 8:30am in the cafeteria. This will determine your placement on the waitlist.
- 4.) There will be a mandatory Kinder orientation meeting on Wednesday, March 16 @ 5:00pm in the Sanger Academy MPR. The school will be presenting a brief overview of the school and expectations and the process of registration. At kinder orientation you will be receiving the registration packet and a scheduled time to return to complete the registration.
- 5.) Kinder Registration will be held at scheduled times on March 30, 2016. **You must bring all necessary documents on the day of registration to officially register your child. All listed documents are required at the time of registration. There are no exceptions. Any missing documents will place your child's application at the end of the wait list.**
- 6.) All kinder students who have been registered to attend Sanger Academy Charter School will be required to take a "Basic Skills Assessment" during the registration process. **Please bring your child on registration day to take assessment.** This assessment will be used as a guide for classroom placement.

**Anyone applying after February 29 will be put on a waiting list in the order they are received.**

7.) Siblings of current or graduated Sanger Academy students or children of Sanger Unified Employees will receive priority status if their application is received by/on February 29, 2016, at 4:00pm. Provided there is no waitlist, all priority applicants will be added first to existing waiting list and all others applicants will be added. All open spaces will be filled from the waiting list.

8.) All parents will be notified of their enrollment status by **May 13, 2016.**

If you have any questions or need further clarification, please visit our school website or call the school at

(559) 524-6840.