



Mark Coleman, Principal

Dear Parents,

Thank you for your interest in enrolling your son/daughter at Sanger Academy Charter School for the 2018-2019 school year. I would like to take this opportunity to explain the registration process to help you get your child registered correctly.

Here are the steps to registering your child:

- 1.) Complete the application and the attached forms. Submit them to the office during the window of February 1 – February 28, 2018. **A copy of most current report card for grades 1st – 2nd and a copy of most current report card and CAASPP State Test scores for grades 3rd – 8th must also be submitted with your application.**
- 2.) All applications will be numbered. This number is used to ensure proper tracking and identification of the application during the registration process. All complete applications submitted by February 28 @4:00pm will receive a number and be eligible to be entered into the lottery for the 2018-19 school year. Any application received after February 28, 2018 will be placed on the wait list in the order the application was received.
- 3.) Lottery will be Friday, March 2, 2018 at 8:30am in the cafeteria. This will determine your placement on the waitlist.
- 4.) There will be a mandatory Kinder orientation meeting on Wednesday, March 14 @ 5:00pm in the Sanger Academy MPR. The school will be presenting a brief overview of the school and expectations and the process of registration. At Kinder orientation you will be receiving the registration packet and a scheduled time to return to complete the registration.
- 5.) Kinder Registration will be held at scheduled times on April 5, 2018. **You must bring all necessary documents on the day of registration to officially register your child. All listed documents are required at the time of registration. There are no exceptions. Any missing documents will place your child's application at the end of the wait list.**
- 6.) All kinder students who have been registered to attend Sanger Academy Charter School will be required to take a "Basic Skills Assessment" during the registration process. **Please bring your child on registration day to take assessment.** This assessment will be used as a guide for classroom placement.

Anyone applying after February 28 will be put on a waiting list in the order they are received.

- 7.) All parents will be notified of their enrollment status by **May 31, 2018.**

If you have any questions or need further clarification, please visit our school website or call the school at (559) 524-6840.